

CHARITY ROOM HIRE RATES - FROM JULY 2018

No of Hours	Meeting Rooms 1, 2, 3	Meeting Room 4	Boardroom / Conservatory Room	Function Room	The Hemming Suite
1	23.50	46.50	56.50	62.50	92.50
2	34.00	72.00	82.50	98.00	139.00
3	46.50	92.50	108.00	134.00	185.00
4	62.00	118.50	134.00	175.00	242.00
5	77.50	144.00	159.50	226.50	303.00
6	92.50	180.00	200.00	267.00	365.00
7	108.00	205.00	222.00	288.00	396.00
8	118.50	226.00	242.00	325.00	458.00

(Function & Conservatory Room combined)

SET UP/DOWN CHARGED AT HALF THE HOURLY RATE

FOR SATURDAY COVER PLEASE ADD £8.00 PER HOUR FOR STAFFING

<u>Room</u>	<u>Capacity</u>	<u>Size</u>
Meeting Room 1	25 people	47.7 sq m
Meeting Room 2	20 people	35.5 sq m
Meeting Room 3	13 people	25.0 sq m
Meeting Room 4	40 people	86.0 sq m
Boardroom	20 people	60.0 sq m
Conservatory Room	60 people	77.7 sq m
Function Room	80 people	206.4 sq m
The Hemming Suite	150 people	283.1 sq m <i>(with Conservatory)</i>