

DAY DELEGATE RATES

Standard Rate £30.00 per person / Charity Rate £25.00 per person

ROOM & EQUIPMENT:

LCD Projector & Screen with speakers
WIFI Access
Flipchart, full pad & pens
Lectern
Coat rail & hangers
Registration table
Tablecloths (*on request*)
Background music on arrival & during breaks (*on request*)
PA System and choice of microphones (*when hiring Function Room, Conservatory Room, or The Hemming Suite*)

- 1 lectern microphone
- 3 handheld microphones
- 1 headset microphone
- 2 tabletop microphones

REFRESHMENTS:

Rolling tea, coffee, fruit cordials, water, herbal & fruit teas with biscuits

CATERING:

Selection of freshly made sandwiches on a great selection of fresh breads
Fantastic fillings include Chicken Tikka, Honey Roast Ham, Roast Beef, Tuna Mayonnaise, Cheese & Pickle, Egg Mayonnaise, and Roasted Mediterranean Vegetables & Humous.
Served with a crunchy side order of crisps
Fresh fruit platter
Variety of fruit cordials

(+ £64 surcharge on Saturdays)

Minimum Number of people applies depending on size/number of rooms.

The Conservatory Room - 25 people

The Function Room - 35 people

The Hemming Suite - 50 people